

Media Producer & Editor

Hours	24 hours per week
Type	Permanent
Location	Hereford, Herefordshire, United Kingdom Opportunity for hybrid working (min. in office 1 day per week)
Department	Media Production, CBN UK
Line Manager	Head of Media Production

ABOUT US

The Christian Broadcasting Network (CBN) is part of a global organisation with its UK office based in Hereford, UK alongside the CBN Europe Headquarters. We are a charity with a global vision to share the Gospel and prepare disciples through media evangelism and humanitarian outreach. Here in the UK, we have a mission to **introduce 1 million people to Jesus**. It's an ambitious goal not just of revival, but of generational change in our nation, will you join us?

ROLE DESCRIPTION

As part of the Media Production team, you will produce diverse media content, spanning across TV shows, testimonies, documentaries, podcasts, digital videos, and promotional materials working across the entire production process, from project planning and conceptualisation to post-production editing.

Utilising a wide range of skills and methods you will continue to look for new and exciting ways to create compelling and powerful media in line with the overall vision of the ministry to see 1 million salvations. You will be familiar with producing compelling stories, research, location scouting and film day planning, working on cameras, motion graphics, colour correction and audio editing to achieve this.

Overall, your passion for storytelling and your dedication to producing high-quality and engaging content will be instrumental in advancing our ministry's mission and objectives.

Due to its nature, this role holds an Occupational Requirement for the post-holder to be a practicing Christian who assents to our statement of faith, in accordance with Schedule 9 of the Equality Act 2010.

KEY RESPONSIBILITIES

Content Production

- Produce high-quality content from filming to editing and motion graphics, adhering to agreed-upon timeframes and Broadcast quality standards.

Pre-Production Involvement

- Collaborate in the pre-production phase by contributing ideas and inspiration for engaging and innovative stories and other content that aligns with the ministry's vision.
- Assist in developing concepts and plans for content creation, offering insights to enhance quality and creativity.

Research and Innovation

- Conduct research to explore new and creative methods for producing content, ensuring that the ministry remains fresh and responsive to industry trends.
- Stay updated on emerging technologies and techniques to continually improve content creation processes.

Studio Maintenance and Set-Up

- Ensure the studio is optimised for production needs by making lighting adjustments, setting up cameras, and aligning/constructing sets as required for shoots.
- Maintain cleanliness and organization in kit rooms, ensuring all equipment is readily accessible and in working order.

Equipment Management

- Manage equipment needs and adjustments to facilitate smooth and timely filming and content creation.
- Perform routine maintenance on equipment and troubleshoot any issues that may arise during production to minimise disruptions.
- Overall, the role entails not only operational responsibilities to maintain the functionality of the studio and equipment but also creative contributions to produce compelling content that resonates with the ministry's audience and objectives.

Other

- Any other duties commensurate with the role, as directed by line manager.

SKILLS AND EXPERIENCE

Essential

- Proven previous experience in Media Production, with a strong portfolio demonstrating expertise in producing various types of digital content
- Proficiency in video editing software (e.g., Adobe suite) and other production tools
- Excellent project management skills, with the ability to multitask, prioritise, and meet deadlines
- A keen eye for visual storytelling
- Knowledge of industry standards, regulations, and best practices in media production
- Flexibility to adapt to changing project requirements and deadlines
- Creative problem-solving skills and a passion for innovation in media production
- Attention to detail
- Strong written and verbal communication skills
- Ability to work well independently and collaboratively within a team
- Passion for sharing the message of Jesus through digital content

Desirable

- Relevant qualification/s in Creative and digital media, Film Production, Media Studies, Communication.
- Experience of working within the charity sector

APPLY OR LEARN MORE

To apply or learn more about this role, please visit: <https://bit.ly/cbnukmedia>

We look forward to hearing from you!